

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 15th day of October, 2019 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

AGENDA

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Proclamations / Resolutions:

1. Resolution Approving McLennan Community College to be Part of the McLennan County Hazard Mitigation Action Plan

E. Consent Agenda:

1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Extension of Parking Lot Lease with Washington Partners, LTD (re: County Sheriff)
- b. Recording of Interlocal Agreement with the Heart of Texas Council of Governments (HOTCOG) / Everbridge (re: Emergency Notification Services)
- c. Recording of Third Amendment for Inmate Health Services with CorrHealth
- d. Recording of Field Order #1 with John W. Erwin General Contractor, Inc. (re: Temporary Fencing and Temporary Parking to Accommodate the H.O.T. Fair)
- e. Recording of Project Consultant Agreement (re: Multiple Site Expansion to Existing Simulcast Communication System / County's Radio Interoperability Project)
- f. Recording of Revised Amendment No. 4 to the Memorandum of Understanding with Texas Department of Public Safety (re: Administrative Support)
- g. Recording of Security System Agreement with Esquire Fire & Safety (re: New Texas A&M AgriLife Extension Office)
- h. Recording of Service Agreement with Waste Management of Texas, Inc. (re: Waste Management at Jack Harwell Detention Center)
- i. Recording of Interlocal / Interagency Agreement with McLennan County Community Supervision and Corrections Department (re: County Maintenance of Buildings Department in MCSCD's Community Services Program)
- j. Recording of Motorola Solutions, Inc. Invoice / Transaction # 41274548 (re: Multiple Site Expansion to Existing Simulcast Communication System)

2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Pretrial Services

4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

- a. Authorization of Publication for Bid 20-001: Tradinghouse Lake Boating Access Facilities Renovation
- b. Authorization of Publication for Bid 20-002: Unleaded & Diesel Fuel
- c. Authorization for Publication of Bid 20-004: Speegleville Road Improvements

5. Travel and Education Requests:

6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. County Judge: Recording of Texas Association of Counties Judicial Education Record
- b. Commissioner, Precinct 1: Recording of County Judges and Commissioners Association of Texas Continuing Education Transcript
- c. Waco-McLennan County Public Health District: Authorization of September Billing/Reports (re: On-Site Sewage Facility (O.S.S.F.) Program)

- d. Recording of Hotel Occupancy Tax Reports, January - August 2019
- e. Recording of Short-Term Motor Vehicle Rental Tax Reports, November 2018 - August 2019
- f. County Treasurer: Recording of McLennan County Investment Report, September 2019
- g. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, September 2019

7. Burn Ban Approval, Extension, or Termination

8. Authorization of McLennan County Credit Card Purchases

F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:

1. Regarding FY 19 Budget:

- a. County Court at Law # 2 (Fund 170)
- b. Law Library Fund (Fund 170)
- c. Road & Bridge, Precinct 3
- d. Justice of the Peace, Precinct 4 (Fund 130)
- e. County Sheriff

2. Regarding FY 20 Budget:

- a. Capital Outlay
 - 1) Regarding Purchase for Jack Harwell Detention Center
 - 2) Regarding Purchases for Specialty Court and Physical Security Project
- b. Permanent Improvement Fund (Fund 401)
- c. Texas A&M AgriLife Extension Service
- d. Justice of the Peace, Precinct 4 (Fund 140)
- e. Law Library Fund (Fund 170)
- f. Information Technology: Authorization of Purchase for Direct Inward Dialing (DID) Number Block

G. Bids, RFP's, RFQ's, Quotations for Goods and Services:

- 1. Authorization of VoIP / Structured Cabling Quote: Extraco Technology (re: Justice of the Peace, Precinct 5 Phone Network)
- 2. Authorization of Licensing Proposal: EdocTec (re: Jack Harwell Detention Center)
- 3. Authorization of Recommendation for RFP 19-023: Retiree Medicare Advantage, Medicare Supplement Insurance, and Medicare Part D Plans for McLennan County Retirees
- 4. Authorization of Survey Quote: Gulf Coast Steeplejack, Inc. (re: City/County 800 MHz Project)

H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:

- 1. Authorization of Tax Abatement Agreement with Glory Leasing, LLC
- 2. Authorization of Telecommunications Services Agreement and related Service Request Form with Grande Communications Networks, LLC (re: 420 N. 6th Street Building / IV-D Court)
- 3. Authorization of Agreement with Spacesaver Systems, Inc., dba Infolinx System Solutions (re: Archive Document Management)
- 4. Authorization of Interlocal Cooperation Agreement with Lorena Independent School District (re: Routine Road and Related Maintenance)
- 5. Authorization of Fixed Account Amendment with Nationwide Life Insurance Company
- 6. Authorization of Master Service Agreement and related Order Form with Datagain Inc. (re: Drug Information Management System (DIMS))
- 7. Authorization of Partnership Agreement with The Koehn Mortgage Group/Hamilton Group Funding (re: Employer Assisted Mortgage Program)
- 8. Authorization of Agreements for Legal Services to Indigent Parents Pursuant to Texas Family Code § 107.013:
 - a. Martinez & Martinez
 - b. Sheehy, Lovelace, & Mayfield, P.C.

- c. Smith & Bratcher, P.C.
 - d. The Law Office of M. Bryon Barnhill, P.L.L.C.
 - e. Sibley, Howell & McClinton
 - f. McLeod & McLeod, L.L.P.
 - g. Dunnam & Dunnam, L.L.P.
9. Authorization of Contract/Order Form with Thomson Reuters (re: Patron Access for the Law Library)
 10. Authorization of Interlocal Cooperation Agreement with City of Waco (re: Litter Control Services at the City Landfill and for Law Enforcement Services)

I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:

1. Regarding the Renovation to the Adult Probation Department (Bid # 19-018) / Agreement with HCS, Inc. Commercial General Contractor:
 - a. Authorization of Payment Application # 2
 - b. Authorization of Payment Application # 3
 - c. Authorization of Field Order # 02

J. Real Estate, Right of Way, and Easements:

K. Grants / Grant Proposals:

1. Regarding the Texas Indigent Defense Commission FY 20 Formula Grant: Authorization of Submission of Grant Application and Related Resolution
2. Regarding StateFarm Good Neighbor Citizenship Company Grant: Authorization of Submission of Grant Application
3. Regarding the State Criminal Alien Assistance Program (SCAAP): Acceptance of FY 18 Grant Award
4. Regarding the Texas Veterans Commission Fund for Veterans' Assistance: Authorization of Submission of 2020-21 Veterans Treatment Court Grant
5. Regarding the FY 19 State Homeland Security Grant: Acceptance of Grant Award (re: Sheriff's Office Bomb Squad Equipment / Grant # 3846401)

L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. McLennan County Treasurer: Authorization of TexPool Resolution Amending Authorized Representatives
2. Authorization of Cell Phone Requests:
 - a. Regarding Justice of the Peace, Precinct 3
 - b. Regarding Constable, Precinct 1
 - c. Regarding County Sheriff
3. Elections: Authorization of Verizon Wireless Air Card Service Plan Change Request
4. Adult Probation: Authorization of Request for Hot Spots from Verizon Wireless
5. County Sheriff: Authorization of Space Allocation Request (re: Office in the Commissioners Courtroom)

M. Additional Items for Discussion and Potential Action:

1. Authorization of Amendment to the McLennan County Employee Policy Guide (re: Section 7.04: Incentive Pay Plan, Policy)
2. Authorization of Fixed Asset Transfer Form (re: Asset Transfer from Commissioners Court to Veterans Services)
3. Consideration and Action Regarding Acceptance of Roads in the Rancho Lorena Phase II Subdivision into the County Road System
4. Regarding the McLennan County Group Health Plan: Authorization of Additional Health Plan Benefit
5. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations including Update on Permanent Improvement Funds
6. Discussion and/or Action regarding Additions to Departmental Websites and related matters
7. Authorization of Appointment to the Heart of Texas Region Mental Health Mental Retardation Center Board of Trustees
8. Authorization of Texas Association of Counties Total Loss Offer - Auto (re: TAC RMP Claim # APD20196941-1)

N. Americans with Disabilities Compliance Project:

1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for September)

O. McLennan County Venue Project: Authorizations for Phase I and/or II, including but not limited to:

1. *Regarding the Architectural Services Agreement with Populous:* Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters
 - a. Authorization of Application and Certificate for Payment No. 8
3. *Regarding Engineering Services Agreement with Walker Partners:* Authorization of Professional Services Invoices, Engineering/Surveying Services Invoices, related matters:

P. McLennan County Subdivision Regulations

1. Consideration and Action on a Variance Request for Subdividing One Tract Off Genes Place Road, Precinct 2

Q. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):

1. *Discussion regarding Criminal Justice Issues:* Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters
2. *Discussion regarding Capital Expenditures:* including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. *Discussion regarding County Property:* including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters
4. *Discussion regarding Rural Transit District:* including Rural/Public Transportation Updates / Reports, related matter
5. *Discussion regarding Radio Interoperability:* including Tower Sites, Trunking Systems and System Upgrades
6. *Discussion regarding the Road System*
7. *Discussion regarding Risk Management Policy*

R. Executive/Closed Session

1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits
5. *Section 551.087 of the Government Code (V.C.T.A.):* Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

S. Adjourn

Signed this 11th day of October, 2019

Scott M. Felton – Original Signed
SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 11th day of October, 2019.

Witness my hand and seal of office at Waco, McLennan County, Texas the 11th day of October, 2019 at 2:45 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Roman Contreras (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date