

## NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Tuesday, the 18th day of February, 2020 at 9:00 o'clock a.m.** in the Commissioners' Courtroom, 1<sup>st</sup> Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

### AGENDA

#### A. Proof of Posting of Notice

#### B. Moment of Silence / Invocation and Pledge

#### C. Public Comments

#### D. Proclamations / Resolutions:

1. Proclamation Acknowledging the 2020 African American History Month & Unity in the Community African American History Celebration

#### E. Consent Agenda:

##### 1. Approval of Minutes of Prior Meeting(s); Recording into the Court Minutes of Previously Approved Documents; Recordation of Items Not Requiring Court Action

- a. Recording of Certificate of Compliance Letter from the Texas Commission on Jail Standards (re: McLennan County Jail)
- b. Recording of Adopted FY 20 Budget
- c. Recording of Plan of Action regarding Mahoney South Lake Dam (TX05082) Safety Inspection Report
- d. Recording of Interlocal Cooperation Agreement with Coryell County (re: Housing and Care of Coryell County Inmates)
- e. Recording of Project Stage Interlocal Cooperation Agreement with the City of Mart (re: Mart Water Project Street Repair Assistance)
- f. Recording of Agreement with the Texas Department of Agriculture (re: Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270)

##### 2. Financial Obligations of McLennan County:

- a. Authorization for County Treasurer to Pay County Checks / Wire / Electronic Transfers Issued Since the Last Authorization

##### 3. Human Resources / Salary Matters (Payroll Status Forms or Changes):

- a. Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed

##### 4. Authorization / Ratification of RFP's, RFQ's, and Bids Advertisements; Publications; Public / Legal Notices

##### 5. Travel and Education Requests:

- a. Information Technology

##### 6. Recording of Educational Certificates; Recording of Department Head Affidavits; Recording of Departmental Reports; Acceptance or Approval of Official Bonds, Conflict Statements, or Other Such Items Required to be Submitted to the Court by Public Officials:

- a. Road and Bridge, Precinct 2: Recording of 2019 Annual Report
- b. County Treasurer: Recording of McLennan County Investment Report, January 2020
- c. McLennan County Children's Protective Services Board: Recording of Detailed Transaction Report, January 2020
- d. County Sheriff: Recording of Annual Racial Profiling Report (ref: Texas Code of Criminal Procedure, Chapter 2)
- e. Waco-McLennan County Public Health District: Authorization of January Billing/Reports (re: On-Site Sewage Facility (O.S.S.F.) Program)

##### 7. Burn Ban Approval, Extension, or Termination

- a. Authorization of Renewal of Red Flag Warning Burn Ban Order

##### 8. Authorization of McLennan County Credit Card Purchases

##### 9. County Property and/or Construction Projects:

- a. Approval of Memorandum of Agreement and Authorization of Payment for Acquisition of Right-of-Way Parcel No. P-5E (re: Chapel Road Improvement Project)

**10. McLennan County Subdivision Regulations:**

- a. Approval of Final Plat of "Randy Browder Addition, Lots 1-4, Block 1" to McLennan County, Precinct 1
- b. Approval of Final Plat of "Reggie and Connie Gassaway Addition, Lots 1-2, Block 1" to McLennan County, Precinct 3

**F. Budget, Budget Amendments/Transfers/Changes, Additional Revenue Certifications, Expenditure Requests:**

**1. Regarding FY 20 Budget:**

- a. Human Resources
- b. County Wide
- c. HOT Fairgrounds
- d. Maintenance of Buildings
- e. Justice of the Peace, Precinct 2
- f. 2017 Certificates of Obligation / Permanent Improvement Fund (Fund 417)
- g. IV-D Court

**G. Bids, RFP's, RFQ's, Quotations for Goods and Services:**

- 1. Authorization of Service Quotation: Smiths Detection (re: X-Ray Machines)

**H. Contracts, Interlocal Agreements, and Memorandums of Understanding; Purchase, Lease, or Acquisition of Goods, Equipment or Services, including any Financing Thereof:**

- 1. Discussion and Action on Amendment to Interlocal Cooperation Agreement with the City of Waco to Clarify that the City is Authorized to Use the Construction Manager at Risk Project Delivery Method for Zoo Improvements and Additions (re: Design Construction and Operation of Education Center, Veterinary Hospital, Hoofstock Barn, and Penguin Exhibit and Other Capital Improvements for Cameron Park Zoo)
- 2. Authorization of Sales Order Agreement and related Service Agreement with CTWP (re: Specialty Court Copier)
- 3. Authorization of Interlocal Cooperation Agreement with the City of Woodway (re: Brush Work)
- 4. Authorization of Support and Maintenance Agreement with Exela Technologies / HOV Services, Inc. (re: Document Imaging Software for the Sheriff's Office)
- 5. Authorization of Monitoring Agreement with L&M Electronics (re: Road & Bridge, Precinct 4)
- 6. Authorization of Interlocal Cooperation Agreements with City of Leroy:
  - a. Regarding Asphalt Work on Commerce Street
  - b. Regarding Chipseal on Park Street, Church Street, and Ritchter
- 7. Authorization of Agreement with Waco Cotton Palace, Inc. (re: Use of McLennan County Record's Building Parking Lot)

**I. Capital Improvement, Repair, Maintenance Projects and Construction Projects:**

- 1. Regarding the McLennan County Tradinghouse Lake Boating Access Facilities Renovation (Bid 20-001) / Form of Agreement with HCS Inc. Commercial General Contractor: Authorization of Payment Application # 2

**J. Real Estate, Right of Way, and Easements:**

- 1. Approval of Agreement to Accept Donation of Real Property and related Donation Deed with the Texas Department of Transportation (re: ROW CSJ #: 0015-02-058 / Being 2.7303 Acres (118,932 Square Feet) of Land, Situated in the H.B. Williams Survey, Abstract No. 882 in McLennan County, Texas, and Being a Portion of 3.09 Acre Tract of Land Described in a Right-Of-Way Deed from Sam Walk to County of McLennan, Executed December 1, 1932, Recorded in Vol 424, Page 703 of the Deed Records of McLennan County, Texas)

**K. Grants / Grant Proposals:**

- 1. Regarding the 2020 State Homeland Security Program: Authorization of Grant Application and related Resolution (re: Sheriff's Office Bomb Squad Equipment)
- 2. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285000006 for Child Welfare Services: Authorization of Unilateral Amendment No. 2
- 3. Regarding the Texas Department of Family and Protective Services (DFPS) Title IV-E Grant Contract No. HHS000285100008 for Legal Services: Authorization of Unilateral Amendment No. 2
- 4. Regarding the Tradinghouse Lake Boating Access Grant: Recording of Mundo & Associates, Inc. Grant Implementation / Engineering Services Invoice No. 5A

5. Regarding the Texas Community Block Grant (TxCDBG): Authorization of Grant Documents including Resolution Authorizing Signatories; Authorized Signatory Designation Form; Acquisition Report; Appointment of Labor Standards Officer; Designation Form for Civil Rights Officer; Public Service Announcement & Publication of Announcement if necessary; Civil Rights Resolution; Civil Rights Policies/Plans and related Documents (re: Water and Sewer Improvements in the Unincorporated Community of Elm Mott / Contract No. 7219270)

**L. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):**

1. Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices
2. County Sheriff: Authorization of 2020-2021 Aviation Insurance Coverage Confirmation and related Invoice with Starr Indemnity and Liability Company
3. Constable, Precinct 1: Approval of Order Accepting Donation from Texas Department of Public Safety (ref: Local Government Code 81.032)
4. Human Resources:
  - a. Authorization to Use County Credit Card for Recurring Charges
  - b. Discussion and/or Action regarding Technology Assessment Changes
5. Authorization of Office Phone Requests:
  - a. Regarding the District Attorney
  - b. Regarding Information Technology

**M. Additional Items for Discussion and Potential Action:**

1. Regarding McLennan County Game Rooms:
  - a. Approval of McLennan County Game Room Regulations
  - b. Authorization of Interlocal Agreement with the City of Waco (re: Cooperation in the Administration Enforcement of the County's Game Room Regulations)
2. Discussion and/or Action regarding the McLennan County Facility Master Plan and/or Office Relocations
3. Authorization to Host Area Economic Development Council Meeting
4. Greater Waco Chamber of Commerce: Monthly Economic Development Reports, December 2019 - January 2020
5. Authorization of United States Department of Commerce / U.S. Census Bureau 2020 Initial Boundary Validation Program Data
6. Discussion and/or Action regarding Request to Rename Roads in Tradinghouse Lake Park
7. Discussion and/or Action regarding the McLennan County Pauper Cremation Policy

**N. Americans with Disabilities Compliance Project:**

1. Authorization of Professional Services Invoice: CP&Y (re: ADA Study / Report for January)

**O. McLennan County Venue Project: Authorizations for Phase I and/or II, including but not limited to:**

1. Regarding the Architectural Services Agreement with Populous: Authorization of Professional Services Invoices, Pay Applications, Schematic Design Documents; Acceptance of Reports, Updates, related matters
  - a. Authorization of Professional Services Invoice (re: December Services / Invoice No. 0068991)
2. *Regarding the Construction Manager at Risk Agreement with John W. Erwin General Contractor, Inc.:* Authorization of Applications and Certificates for Payment, Agreement Addendums, Design Documents; Acceptance of Reports, Updates, related matters

**P. Work Session Items (unless otherwise identified above, no action will be taken, but these matters will be discussed):**

1. **Discussion regarding Criminal Justice Issues:** Updates on the Electronic Monitoring Program; Coordinating the McLennan County Criminal Justice System / Criminal Justice Process / Veterans & Mental Health Courts; Courthouse Security; Public Nuisance Reporting & Enforcement Process; Reintegration Programs; Updates from the Associate Judge; Jack Harwell Detention Facility, related matters
2. **Discussion regarding Capital Expenditures:** including Time Schedule for Capital Outlay / Recommendations from the Finance Committee on the Spending Policy / Equipment Financing, related matters
3. **Discussion regarding County Property:** including Space Availability & Utilization of County Buildings/Law Library, Utilization Planning, Consultant, Joint Facilities Master Plan or Study; Space and Office Allocations; Tradinghouse Lake/Park; Updates regarding ADA Capital Improvements; Updates regarding Road Projects including Surrey Ridge Road, Speegleville Road, and/or Chapel Road; County Off-System Bridge Repair/Maintenance, Judicial Center Feasibility Study, File Storage at Downtown Jail, Original Themis Statue, Clock / Clock Tower Project, related matters

4. *Discussion regarding Rural Transit District:* including Rural/Public Transportation Updates / Reports, related matter
5. *Discussion regarding Radio Interoperability:* including Tower Sites, Trunking Systems and System Upgrades
6. *Discussion regarding Jail Magistration*
7. *Discussion regarding Vote Centers*
8. *Discussion regarding the McLennan County Pauper Cremation Policy*
9. *Discussion regarding the Transporting of Juveniles for Class "C" Truancy Citations by Constables*

**Q. Executive/Closed Session**

1. *Section 551.071 of the Government Code (V.C.T.A.):* An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation
2. *Section 551.072 of the Government Code (V.C.T.A.):* Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale
3. *Section 551.074 of the Government Code (V.C.T.A.):* Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Health Services Department; Personnel Matters Identified in any Open Session Item if Necessary, and related matters
4. *Section 551.076 of the Government Code (V.C.T.A.):* Deliberations regarding Security Devices or Security Audits
5. *Section 551.087 of the Government Code (V.C.T.A.):* Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s

**R. Adjourn**

Signed this 13th day of February, 2020

Scott M. Felton – Original Signed  
SCOTT M. FELTON, County Judge

STATE OF TEXAS \*  
COUNTY OF McLENNAN \*

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 13th day of February, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 13th day of February, 2020 at 4:40 p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk  
McLennan County, Texas

BY: Myrce'tez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date