

NOTICE OF MEETING OF THE MCLENNAN COUNTY COMMISSIONERS COURT

NOTICE IS HEREBY GIVEN that, in accordance with the Government Code, Chapter 551, (known as the Open Meetings Act), as amended, a special meeting of Commissioners' Court, the governing body of McLennan County, will be held on **Monday, the 24th day of February, 2020 at 9:30 o'clock a.m.** in the Commissioners' Courtroom, 1st Floor, West Wing, McLennan County Courthouse, 501 Washington, City of Waco, Texas, at which time, the subjects below will be considered and potentially acted upon.

A. Proof of Posting of Notice

B. Moment of Silence / Invocation and Pledge

C. Public Comments

D. Human Resources and Salary Matters:

1. Health Services: Discussion and/or Action regarding Replacement of Director including, but not limited to Interim Management/Director, Replacement Process, Review/Action on Resumes/Applications, and related Authorizations as needed

E. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

1. Road and Bridge, Precinct 2: Recording of 2019 Annual Report
2. Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices

F. Executive/Closed Session

1. **Section 551.071 of the Government Code (V.C.T.A.):** An executive/closed session will be held so that the Commissioners Court can seek and receive legal advice from its attorneys regarding pending or threatened litigation, settlement offers, claims, or other matters for which the attorneys' duties to their client under the Texas State Bar Disciplinary Rules of Professional Conduct Conflicts with the Open Meetings Act (Ch.551, Gov. Code) if necessary for a subject contained on this agenda, and advice dealing with pending litigation, administrative claims or notices, and legal effects, liabilities, and legal options including but not limited to claims arising from Opioid Litigation, Civil Rights Cases, Tort Claims, or Other Pending or Threatening Litigation:
2. **Section 551.072 of the Government Code (V.C.T.A.):** Regarding Real Property, including, but not limited to: (1) Right-Of-Way Acquisitions re: Expansion / Repair Project/s; and/or (2) Real Estate Purchase / Sale / Transfer / Trade / Offers to Purchase, Acquisition / Value / Donations of Real Property / Leases relative to Real Property, including, but not limited to, Potential Properties for Use by County / Public Facilities & Valuation of Current Property for Trade or Sale:
3. **Section 551.074 of the Government Code (V.C.T.A.):** Regarding Personnel Matters including but not limited to: Personnel Review / Evaluation of Commissioners Court Appointed Department Heads; Employment, Appointment, Termination, Hearing Grievances Against Employees or Public Officials; Incentive Pay; Deliberations regarding Assigning Interim Director for Health Services Department; Personnel Matters Identified in any Open Session Item if Necessary, and related matters:
4. **Section 551.076 of the Government Code (V.C.T.A.):** Deliberations regarding Security Devices or Security Audits:
5. **Section 551.087 of the Government Code (V.C.T.A.):** Regarding Economic Development Negotiations including, but not limited to (1) Discussion of Commercial / Financial Information Received from a Business Prospect/s; (2) Pending Negotiations / Potential Prospects and Projects; and/or (3) Discussion re: Offers of Financial or Other Incentives to Business Prospect/s:

G. Adjourn

Signed this 20th day of February, 2020


SCOTT M. FELTON, County Judge

STATE OF TEXAS *
COUNTY OF McLENNAN *

I, J.A. "ANDY" HARWELL, County Clerk, and the Ex-Officio Clerk to the Commissioners Court, hereby certify that the above and foregoing is a true and correct copy of a NOTICE OF MEETING posted by me at the Courthouse door in Waco, McLennan County, Texas, where notices are customarily posted this 20th day of February, 2020.

Witness my hand and seal of office at Waco, McLennan County, Texas the 20th day of February, 2020 at 4:45
p.m.

(SEAL) J. A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

BY: Myrcetez Gowan-Perkins (Deputy)

Notice: Persons with disabilities in need of auxiliary aide or services may contact the County Judge's Office, (254) 757-5049, prior to the meeting date

J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: FEB 24 2020

By Myrcetez Gowan-Perkins,
Deputy

AGENDA: FEBRUARY 24, 2020

B. Moment of Silence / Invocation and Pledge

CD-550, 9:01

County Judge Felton stated that at this time we will have a moment of silence. County Judge Felton then stated that we will now have the Pledge of Allegiance.

AGENDA: FEBRUARY 24, 2020

C. Public Comments

Ms. Mary Duty

CD-550, 9:32

County Judge Felton opened the floor to anyone present who wished to address the Court on County business matters. Ms. Mary Duty addressed the Court regarding the Election Vote Centers. Not hearing anyone else speak, County Judge Felton closed the hearing.

The Court went to E. Department/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above).

AGENDA: FEBRUARY 24, 2020

E. Departmental/Office-Specific Requests, Presentations or Items for Discussion and Possible Action (To the Extent Not Addressed Above):

- | | |
|--|--|
| 1. Road and Bridge, Precinct 2: Recording of 2019 Annual Report | Approved
<i>(See beginning of Meeting)</i> |
| 2. Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices | Deferred |

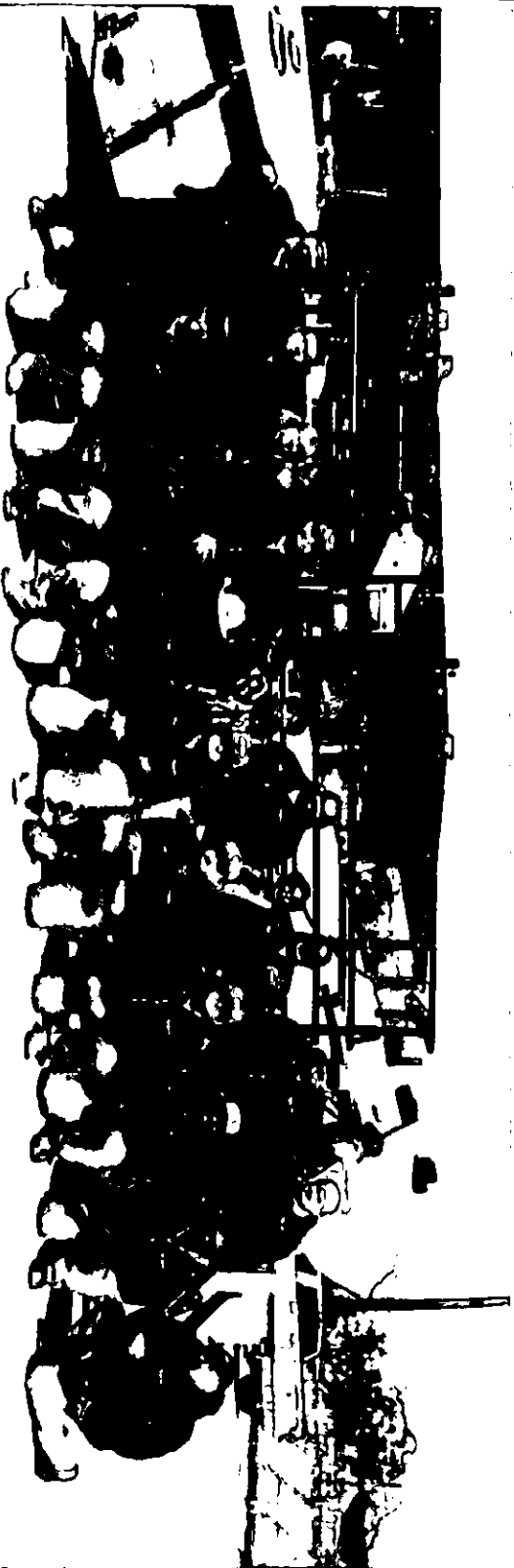
CD-550, 9:36

ORDER ACCEPTING:

**RECORDING OF 2019 ANNUAL REPORT:
ROAD AND BRIDGE, PRECINCT 2**

On this the 24 day of February, 2020, came on for consideration the matter of Road and Bridge, Precinct 2: Recording of 2019 Annual Report. After discussion, Commissioner Miller made a motion to approve Road and Bridge, Precinct 2: Recording of 2019 Annual Report and it was seconded by Commissioner Perry. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Recording be, and the same is hereby, accepted by unanimous vote.

Annual Report 2018-2019
Road & Bridge Precinct 2
Your Tax Dollars at Work



ACCEPTED BY COMMISSIONERS COURT
THIS 24 DAY OF APRIL 2020
David Phillips
COUNTY JUDGE

For
RECORDS

The Precinct 2 Road and Bridge Department currently has a staff of 17 full time employees working a diverse range of projects. These tasks range from executing the annual work plan and maintenance projects to fulfilling our commitment to interlocal agreements.

There are 212 miles of road and 34 bridges in the precinct.

In order to manage such a diverse workload, Road and Bridge is currently operating under the leadership of a foreman and assistant foreman who supervise the crew, coordinating schedules and logistics.

Road and Bridge duties include: Road and Bridge Construction and Maintenance, Equipment Maintenance, Blading, Patching and Resurfacing Roads, Signage, and Vegetation Control.

The County Road and Bridge Staff are supported by the County Engineer's Office. The Engineer's Office provides designs and solutions to drainage issues, bridge construction, utility line damage, road acceptance, road development, speed limit requests, culvert sales, GIS and mapping.

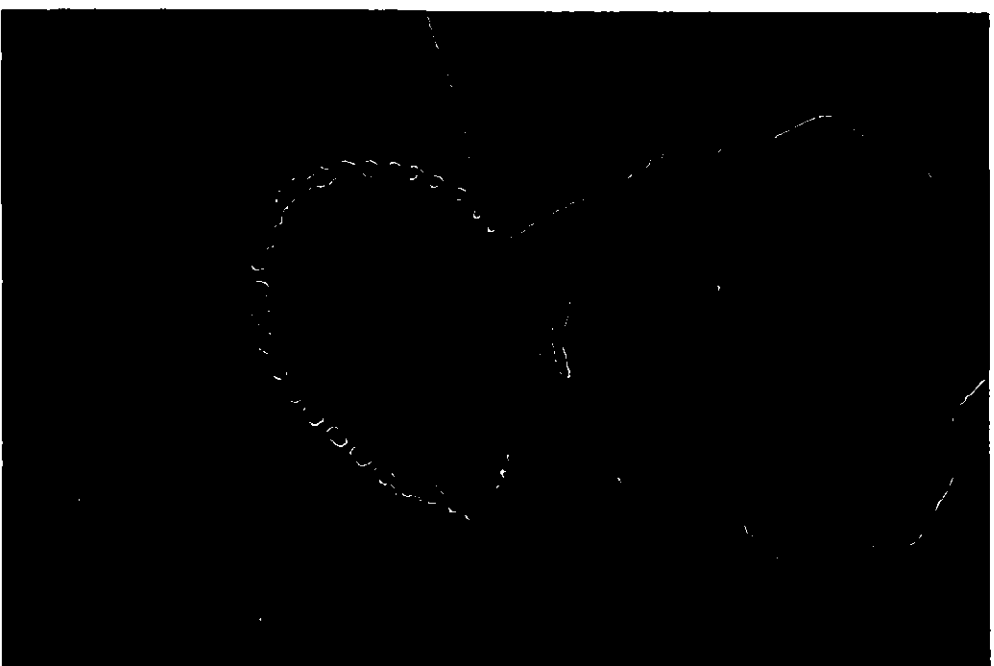


PATRICIA ANN CHISOLM-MILLER

Patricia "Pat" Chisolm-Miller is the newly elected McLennan County Commissioner for Precinct 2. She is the first woman to be elected to the McLennan County Commissioners Court and the first African American woman to serve on the Court. Prior to being elected, Pat served the constituents of Precinct 2 and McLennan County as Commissioner Lester Gibson's administrative assistant for 23 years.

Commissioner Miller is a member of the McLennan County Federal Credit Union Board of Directors, the McLennan County Investments Committee, the county's representative on the Waco-McLennan County Public Health District, and the Animal Welfare Board.

Patricia's long history of community service and civic engagement has shaped her personal philosophy. The more challenging the test – the greater the opportunity for bold, purposeful action. The recipient of the Delta Upsilon Zeta Chapter of Zeta Phi Beta's Community Service Award for Governmental Affairs and the 2018 Sigma Gamma Rho Sorority Lady of Distinction Award, she currently serves on the Live Oak Classical School Community Outreach and Engagement Committee. She is a past Vice Chair of the Community Race Relations Coalition Board of Directors and has served as a member of the Eastern Waco Development Corporation Board of Directors, Compassion Ministries Board of Directors, United Way Allocations Committee, and the Women's Resource Center Advisory Board.





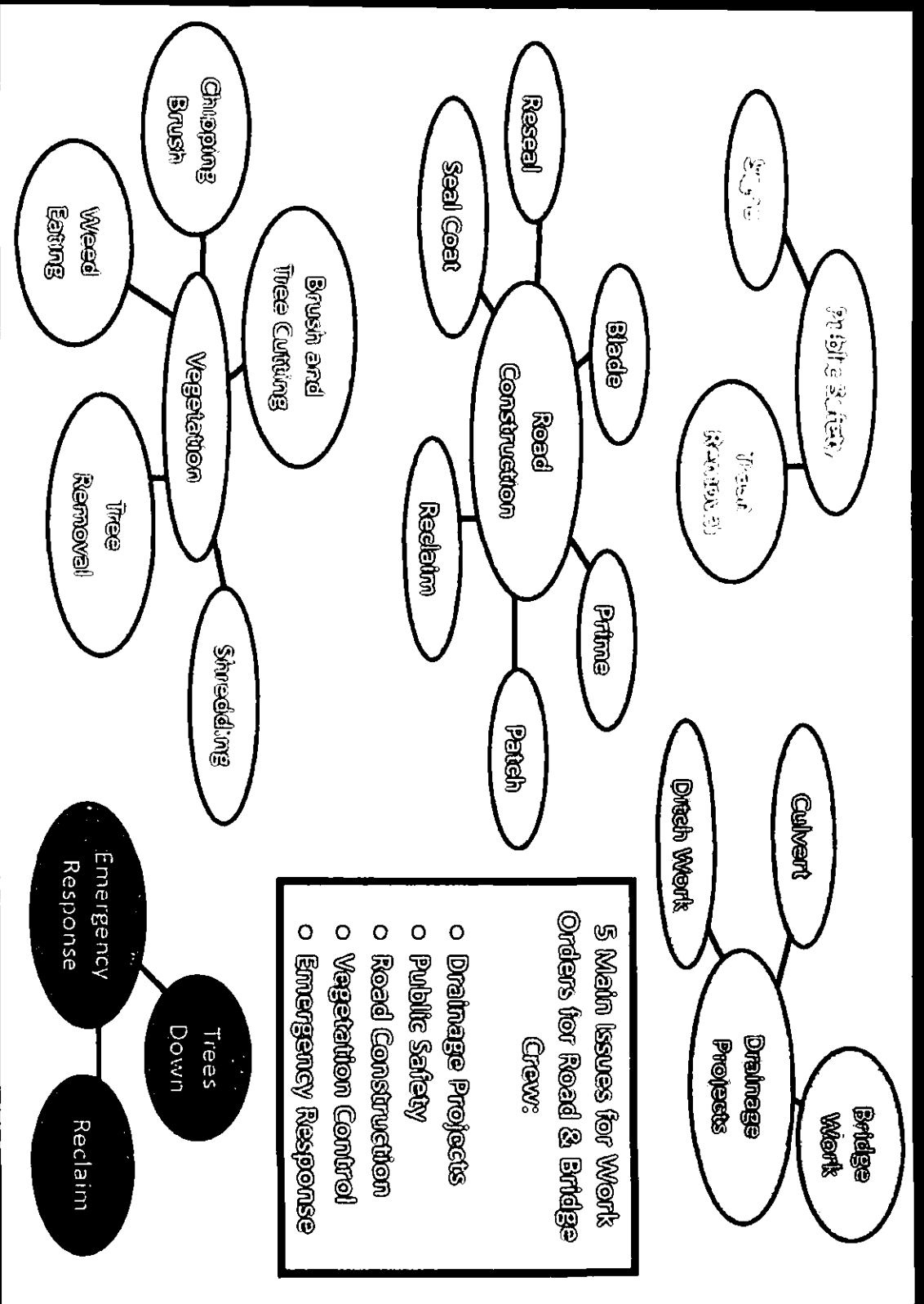
McLennan County Engineer's Office



The County Engineer's Office provides technical support to Precinct 4's Road and Bridge operations. Staff includes one professional engineer and four support personnel for mapping/GIS activities and general office administration.

Zane W. Dunnam, P.E., R.P.L.S. – County Engineer, was born and raised in Texas and graduated from Texas A&M University with a Civil Engineering degree in 1996. Mr. Dunnam gained valuable experience in roadway design, construction, and project management while working for a variety of governmental agencies including the Texas Department of Transportation, Missouri Department of Transportation, the City of Oklahoma City, and the City of San Antonio. Additionally, Mr. Dunnam has worked for multiple private engineering firms in Texas and Oklahoma. In 2002, Mr. Dunnam was issued his first engineering license by the State of Oklahoma, and in 2010, received a second engineering license from the State of Texas. In 2011, Mr. Dunnam received certification with the Texas Floodplain Management Association as a Certified Floodplain Manager (CFM), and in 2012, became registered as a Professional Land Surveyor (R.P.L.S.) by the State of Texas. Mr. Dunnam is a member of the following organizations: National Society of Professional Engineers, American Society of Civil Engineers Texas Floodplain Management Association, Texas Society of Professional Land Surveyors. Mr. Dunnam has promoted the engineering profession by serving at various levels of engineering associations including serving as the State President of the Oklahoma Society of Professional Engineers and Board Member of the Oklahoma Engineering Foundation.

Luke Lammett, P.E., Assistant Engineer-Graduate from Texas A&M – 1987: Registered Professional Engineer – 2005: County Assistant Engineer, McLennan County, Texas – 2002 to Present: Member of Texas Association of County Engineers and Road Administrators (TACERA) since 2002 and served as Director of the organization. Luke has designed and supervised the replacement of over 20 county bridges and performs most of the drainage studies in McLennan County.



- 5 Main Issues for Work Orders for Road & Bridge Crew:**
- Drainage Projects
 - Public Safety
 - Road Construction
 - Vegetation Control
 - Emergency Response

Year End Budget Totals 2018-2019

\$2,664,099.00

\$2,256,349.40

1

Total Spent 2018-2019

\$2,664,099.00

Total Spent 2017-2018

\$2,256,349.40

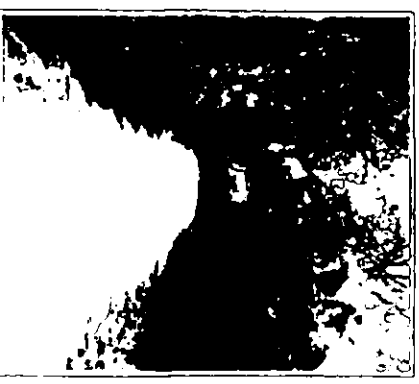
Drainage Projects

Water is not only one of life's most precious commodities, it's also the most critical component to take into consideration when maintaining roads in rural areas where farm use is prominent. Ensuring positive drainage throughout the system is a top priority. We can improve drainage conditions through careful design and planning. This is possible by redirecting water flow, changing velocities, and increasing or decreasing water elevation levels. The Road and Bridge staff install new culverts, repair existing culverts, and clear ditches and channels. Our pipe crew primarily uses corrugated metal culverts that can be repaired easily and quickly. They also install culverts which have been purchased through the engineers office for new driveways in the county.



Culverts					
Work Orders		Material Cost		Cost	
46		\$21,644.11		\$80,989.19	
Ditch Work					
Work Orders		Material Cost		Cost	
72		\$0.00		\$69,971.46	

Emergency Response



Road and Bridge Precinct 2 crew is on 24 hour call for emergency response. This could be a storm, trees down in the road, flooding, grass fires, and other emergency situations that create public safety issues.

Trees Down			
Work Orders			Cost
1			\$155.52



Public Safety

One staff member maintains Precinct 2 signs year round. Tyler Munis tracks the extensive quantity of work orders placed, requested, and completed for new sign installation, sign delineation, sign removal, graffiti removal and sign maintenance. There were 169 signs installed this year.



Signs				
Work Orders		Material Cost	Equipment Cost	Cost
169		\$11,673.31		\$11,673.31

*Reports Available as of 8/2019

Public Safety

Trash Removal			
Work Orders			Cost
202			\$13,247.27

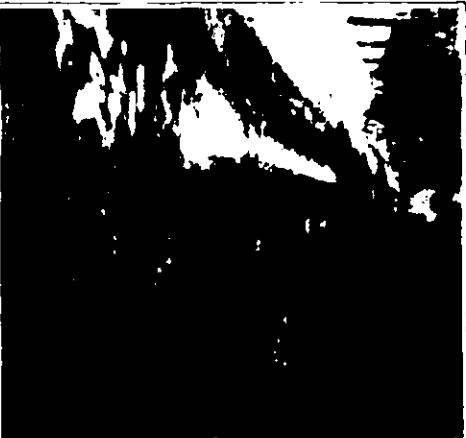


Road Construction

Pothole				
Work Orders		Material Cost		Cost
254		\$45,070.54		\$45,070.54

Pothole and edge patching is part of routine maintenance for its preparatory nature. Patching can be performed throughout the year and is usually done specifically on roads when needed. Equipment used for pothole and edge patching are a maintainer, flat wheel roller or rubber tire roller.

Dust Control				
Work Orders		Material Cost		Cost
70		\$83,702.42		\$83,702.42

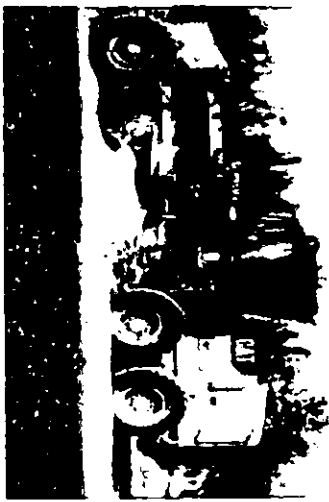
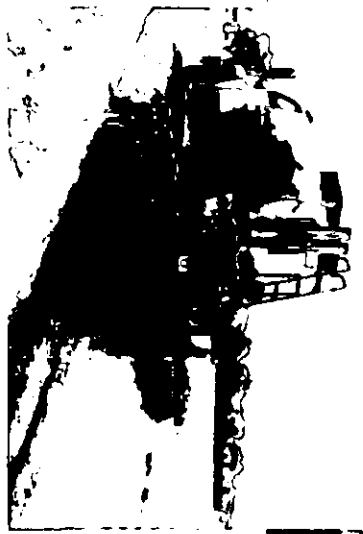
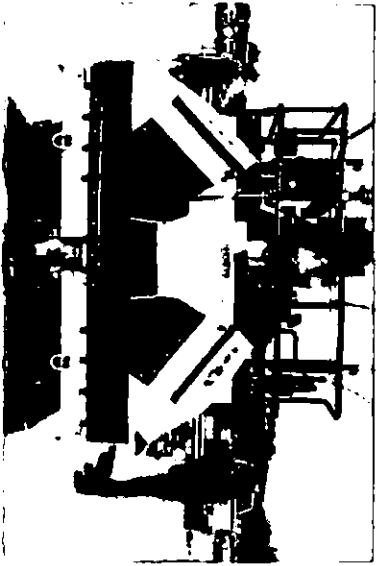


Road Construction



Seal Coat			
Work Orders		Material Cost	Cost
1		\$96,580.00	\$96,580.00

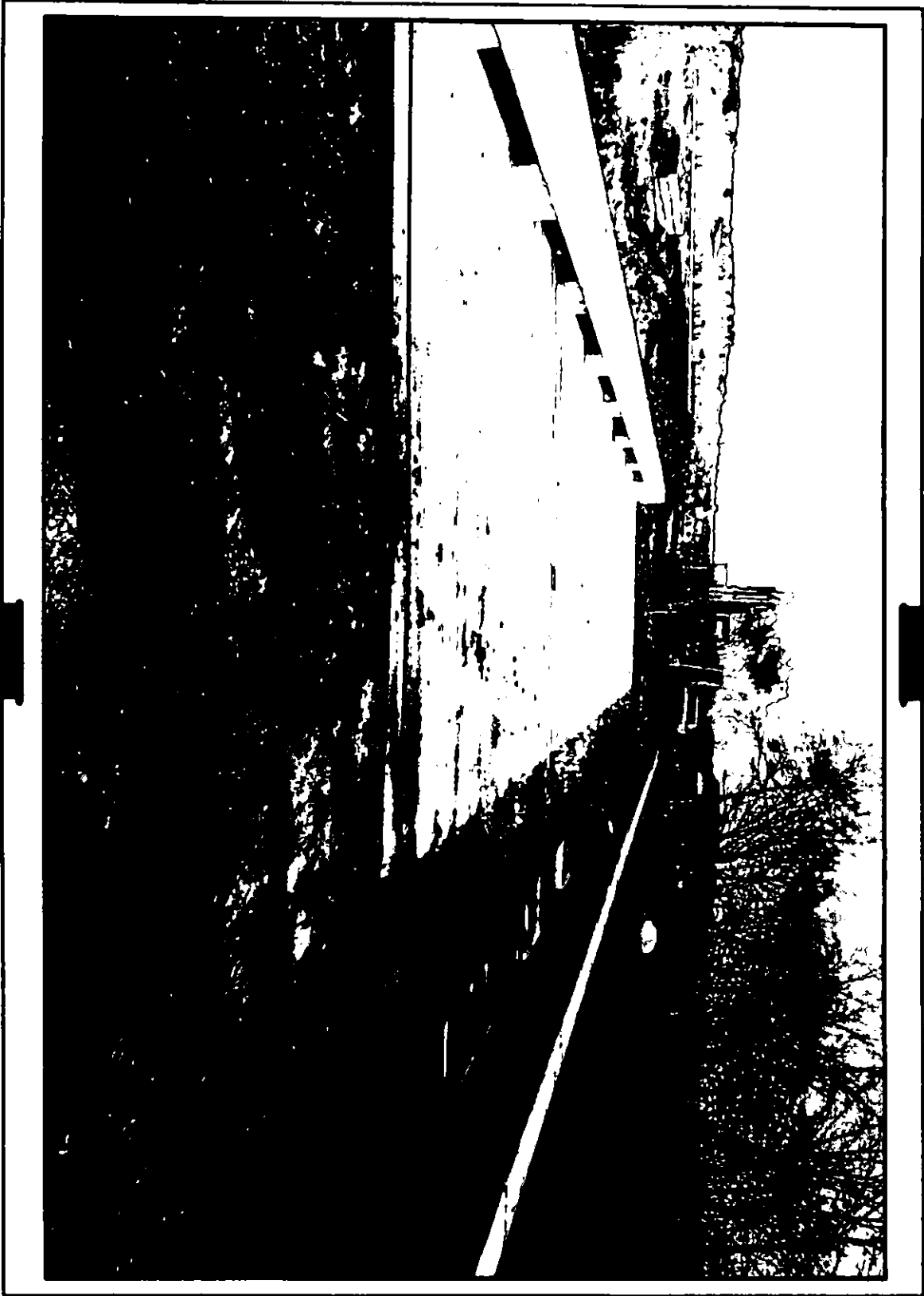
Road Construction



Reclaim/Reseal				
Work Orders		Material Cost	Cost	
64		\$418,512.10	\$418,512.10	







J.A. "ANDY" HARWELL, County Clerk
McLennan County, Texas

FILED: **FEB 24 2020**

By Myrcetez Gowan-Perkins,
Deputy

ORDER DEFERRING:

**ACTION RE: INSTALLATION OF APPLICATIONS
ON COUNTY ISSUED MOBILE DEVICES:**

INFORMATION TECHNOLOGY

On this the 24 day of February, 2020, came on for consideration the matter of Information Technology: Discussion and/or Action regarding Installation of Applications on County Issued Mobile Devices. After discussion, Judge Felton made a motion to defer and it was seconded simultaneously by Commissioner Perry and Commissioner Miller. A vote being called for, voting in favor of said motion was Judge Felton, Commissioner Miller, Commissioner Jones and Commissioner Perry. It is ordered by the Court that said Authorization be, and the same is hereby, deferred by unanimous vote.

ORDER RECESSING TO EXECUTIVE SESSION

On this the 24 day of February, 2020, at 9:39 o'clock a.m. the County Judge announced that at this time we will go into Executive Session in accordance with Section 551.074 of the Local Government Code (V.C.T.A.)

ORDER RECONVENING SPECIAL SESSION

On this the 24 day of February, 2020, at 9:59 o'clock a.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners Patricia Chisolm-Miller, Will Jones, Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

ORDER RECESSING SPECIAL SESSION

On this the 24 day of February, 2020, at 9:59 o'clock a.m., Judge Felton announced that this meeting of February 24, 2019 stands in recess until 11:00 a.m.

ORDER RECONVENING SPECIAL SESSION

On this the 24 day of February, 2020, at 11:01 o'clock a.m. the Court reconvened in Special Session with Judge Felton presiding and Commissioners Patricia Chisolm-Miller, Will Jones and Ben Perry and the Clerk thereof being in attendance, the following proceedings were had and done to-wit:

ORDER RECESSING TO EXECUTIVE SESSION

On this the 24 day of February, 2020, at 11:01 o'clock a.m. the County Judge announced that at this time we will go into Executive Session in accordance with Section 551.074 of the Local Government Code (V.C.T.A.)

ORDER ADJOURNING SPECIAL SESSION

On this the 24 day of February, 2020, at 12:15 o'clock p.m. Judge Felton announced that the meeting of February 24, 2020 is adjourned.

APPROVAL OF MINUTES

The above and foregoing minutes having been read in open Court and found to be correct, the same are hereby, approved this the _____ day of _____, 2020.

**Kelly Snell,
Commissioner Precinct 1**

**Patricia Chisolm-Miller,
Commissioner Precinct 2**

**Will Jones,
Commissioner Precinct 3**

**Ben Perry,
Commissioner Precinct 4**

**Scott M. Felton,
County Judge**

**ATTEST: J. A. "Andy" Harwell,
McLennan County Clerk**

By _____ **Deputy County Clerk**
Myrce'tez Gowan-Perkins