

**McLennan County Court at Law 3  
COURT PROCEDURES**

**The following will be delivered to the Court without the necessity of a hearing:**

- Agreed Final Judgments
- Default Judgments (unless there are unliquidated damages)
- Motions for Substitute Service
- Non-Suits or Plaintiff's Dismissals
- Motions to Substitute Counsel
- Motions to Retain

HEARINGS: EMAIL OR CALL THE COURT COORDINATOR TO SCHEDULE HEARINGS.

DEFAULTS: If you file a Motion for Default Judgment, you must comply with the requirements of 50 U.S.C. app. §§ 501 et seq. The correct link for a military status check is: [SCRA \(osd.mil\)](#)

NOTICE: Failure to appear for announcement docket, pre-trial, status conferences, DWOP docket or trial as scheduled may result in a DWOP (or trial default when appropriate).

E-Filing information: [www.EFILETEXAS.gov](http://www.EFILETEXAS.gov)