

Jon R. Gimble, McLennan County District Clerk,
501 Washington Ave, Suite 300 Courthouse Annex, McLennan County, Waco, Texas 76701
Also available on our Website: www.co.mclennan.tx.us/distclerk

DISTRICT CLERK FEES
EFFECTIVE 1-1-2022

The fee structure outlined below is reflective of changes that the Texas Legislature in Senate Bill 41 during the 2021 legislative session.

ALL NEW SUITS

\$350.00

New suit fees do not cover Issuance or Service fees, see additional fees below

Case Type	Additional Charges for
Adoption	Certified Copies, Issuance, Service, and Study
Change of Name	
Civil Suit	
Civil TRO Suit	Bond Required or waived, approval fee \$5.00
Condemnation Suits	
Divorce	
Suit to enforce Divorce Decree	
Garnishment After Judgement	No Bond Required, **Additional - Writ to Garnishee and Notice to each Defendant and/or Service**
Garnishment Before Judgement	Bond Required, Bond Approval Fee \$5.00 each when filed, **Additional – Writ of Garnishment Before Judgment and/or Service**
Habeas Corpus – 2nd Cause of Action	
Occupational Driver’s License	
Parent Child Relationship or Foreign Judgement	
Protective Order	** Attorney should order respondent to pay fees in final order **
Petition for Qualified Domestic Relations Order	(File in Court that rendered Decree) – FC 9.101 and 9.102, **Additional - Issuance, Service and/or mailing to employer**
Removal of Disabilities aka Emancipation	
Sequestration	Bond Required ** Bond Approval Fee \$5.00 each when filed**
Tax Suits	Additional Fees: Abstractor Fee, Issuance (\$8 each) & Service (\$90 each via constable or CMRRR)
Tax Warrant (new suit)	
Termination of Parent Child Relationship – child(ren)	
Transfer – in	
SAPCR	\$45 instead of new suit fees
Civil or Non Family Related	**same as new suit**
From County Clerk as a Guardianship to D.C.	**same as new suit**
Worker’s Compensation	
Expunction	Plus \$23.00 – Per Agency to be Notified of Petition and Order Regular Certified Mail, per GC 51.318 and CCP 102.006(2) & CCP 102.006(3)
Non-Disclosure	Costs include certified copy of final notification to DPS Certified Mail **Additional final order to DPS \$8.50 plus \$3.00 for each certified copy**
Non-Registration or De-Registration	Plus \$20.00 – Per Agency to be Notified of Petition and Order Regular Certified Mail

FRADULENT LIEN SUIT (Seeking recovery & damages)

15.00

ACTIONS WITHIN EXISTING CASES

\$80.00

MOTIONS – SAPCR – Parent Child Relationship (in existing case) (some motions may be titled petition)

Motion to Transfer, Petition for License Suspension, Motion to Revoke a Stay of License Suspension,
Motion for Enforcement, Motion to Modify, Motion for Contempt (**With Children**)
Notice of Application for Judicial Writ of W/H

Petition for Entry of QUADRO or Motion for Entry of QUADRO is a new suit

OTHER FAMILY LAW ACTIONS & OTHER CIVIL LAW ACTIONS (in existing case)

Third-Party Petition, Motion for New Trial, Cross-Action, Counterclaim, Intervention, Interpleader,
Motion for Contempt (**Without Children**) – post judgment & no contempt action/order. After contempt order must be new suit
Motion for Contempt (**Civil – Not Family Related**) - post judgment & no contempt action/order. After contempt order must be new suit.

ADDITIONAL SERVICES / FEES

ISSUANCE

****Additional****

8.00 each

All issuance – Citation; Non-Resident Citation; Citation for service through Secretary of State must issue one for each defendant AND one for Secretary of State; Citation by Publication; Citation by Posting; Scire Facias; Notice of Hearing; Contempt Notice; Precept to Serve; Letterogatory; Notice of Protective Order (fee assessed against respondent); Subpoena and Subpoena Duces Tecum (Additional Tender Fee - \$10.00 Cash Only); TRO – Temporary Restraining Order; Writs; Bench Warrant; Abstract; and Execution.

SERVICE FEES FOR ISSUANCE – McLennan County Constables

Citation by Posting	90.00
Citations, Notice of Hearing, Contempt Notice, Subpoenas, Letterogatory, and Precept to Serve	90.00
Notice Protective Order (fee assessed against respondent) and TRO – Temporary Restraining Order	90.00
All Other Writs	175.00

MISCELLANEOUS FEES

Adoption Study	325.00
Non-Adoption Home Screening or Study	500.00 per side
Administrative Fee for Deposit Account	5% of the deposited sum up to \$50.00 maximum
Administrative Fee for Trust Account	10% of the accrued interest
Bond Approval Fee	5.00
CD ROM Purchase for Copies	5.00
Certified Copies	
For Each Page	1.00
Exemplified Copy/Old Divorce Decree	3.00
Copy Complete File onto any provided media	20.00
Credit Card Processing & Transaction Fee	2.85% of charge plus \$1.00
Email Document Out – per document or copy to provided media	3.00
Publication Fee – Family Law Cases Only – Waco Farm and Labor Journal	50.00
Request to Activate Withholding Order	15.00
Research Fee – per name	5.00
Returned Check Fee	30.00