

**McLennan County
Sheriff's Office**
Citizen Complaint Form

Instructions

Use this form to file a complaint against a McLennan County Sheriff's Office employee. Print and fill the form out completely. The completed and signed form can be mailed or personally delivered to the Department Coordinator (Chief Deputy) at 901 Washington Ave. Waco, TX 76701. All complaints must be notarized. If the complainant does not have access to a Notary Public, he or she may sign the form before an employee of the Department during physical drop off. All complaints will be investigated.

Contact Information

Name: _____ DOB: _____
Home Address: _____
Business Address: _____
Home Phone: _____ Work Phone: _____
Cell: _____ Email Address: _____

Incident Information

Date: _____ Time: _____ Case Number: _____
Location: _____
Employee Involved: _____ Badge Number: _____
Employee Involved: _____ Badge Number: _____

Witness Name: _____ Phone: _____
Witness Name: _____ Phone: _____

Narrative – Please Describe the Incident Involving Your Complaint

Signature Complainant
(Form must be signed to be accepted.)

Date/Time

Signature Notary

Date/Time